

FOR REPORTING COMPLAINTS, GRIEVANCES, IRREGULARITIES, VIOLATIONS OF LAW

Reference number (completed by the person receiving the report):	
	Name and surname:
	<p>I am:</p> <p><input type="checkbox"/> participant in the project/task (please indicate the name of the project/task and the name and surname of the project manager)</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p><input type="checkbox"/> employee, co-worker, service provider (please indicate the name of the project/task and the name and surname of your direct superior)</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p><input type="checkbox"/> the environment of the project/task participant (please indicate the name and surname of the project/task participant, project name, name and surname of the project manager)</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Contact data</p> <p>Please indicate how we should contact you (phone, e-mail, traditional mail)</p>	<p><input type="checkbox"/> By traditional mail: (please provide full address)</p> <p>.....</p> <p>.....</p> <p>.....</p> <p><input type="checkbox"/> By phone:</p> <p><input type="checkbox"/> E-mail:</p>

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Event date:

- ☐ One-time event (date:)
- ☐ It happened more than once (how many times?)
- ☐ The event is ongoing (I am currently experiencing this issue)

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Description of the event that prompted you to file a complaint/grievance/irregularity or violation of the law:

(What happened? When did it happen? Who did it? What is the effect of this event and what problem does it create?)

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What do you think should happen to solve this problem/improve this situation?

Date and signature:

Please refer this complaint to:

Address: BEST TSL Sp. z o.o., Chopina 9, 62-800 Kalisz

E-mail: contact@tsl.best